

## DEPARTMENT OF HEALTH SERVICES

714/744 P STREET

SACRAMENTO, CA 95814

(916) 323-0503

FEB 26 1986



To: All CMSP County Welfare Directors

**Monitoring Workload Unit Activity**

Enclosed please find the second in a series of graphs which can be used to monitor your county's workload unit activity in the County Medical Services Program (CMSP).

The format of these graphs has been modified from those sent to you on August 30, 1985. To assist you in more easily monitoring the workload activity trends, intakes, continuing cases, and workload units all appear on one graph. To construct these graphs, we have used the data which you reported on Form CMSP 237 (Caseload Movement and Activity Reports), April 1984 - August 1985, Line 7 (Intake Cases) and Line 10 (Continuing Cases). According to the guidelines in the Fiscal Year 1985-86 contract for CMSP, continuing cases are counted as presented, while intake cases are "weighted" (multiplied by a factor of six). Included with these graphs is a copy of your county's FY 1985-86 eligibility allocation, as well as the workload unit targets as established by CMSP 237 data, May 1984 - April 1985.

These quarterly graphs are intended to serve two purposes. The primary purpose is to assist you in monitoring workload unit activities. Your CMSP eligibility allocation was based on a projection of total workload units multiplied by the FY 1985-86 workload unit standard (\$8.79/workload unit). By multiplying your actual workload units by the workload unit standard, you can compare the percentage of expenditures (based on actual expenditures) with your allocation.

The second purpose is to present to you the data which will be used to determine any savings and reallocations under the CMSP contract. The reallocation methodology for FY 1985-86 will use the expenditures as reported on the County Welfare Department's Quarterly Administrative Claim (DFA 327.2, Column 8, total of lines F, O, and S) for the four quarters of FY 1985-86 and the workload units as reported on the CMSP 237 for the same fiscal year.

It is most important that all data submitted by your county be both accurate and timely. If you notice any discrepancies in the data presented on the graphs, or if you have any questions concerning these graphs, please call Sherrie Ivec at (916) 324-2151.

Sincerely,

Bacilio Garcia, Chief  
County Medical Services Program  
County Health Services Branch

Enclosures

SI:lr  
CHSB-3157

# CMSP 237 TRENDS

SEPTEMBER 1984 - AUGUST 1985

